

**MIDDLE ATLANTIC REGION
THE CONSTRUCTION SPECIFICATIONS INSTITUTE
TELECONFERENCE AGENDA**

August 11, 2010
12:00 Noon



Knowledge for Creating
and Sustaining
the Built Environment

- I. Call to order **12:03 pm**
- II. Roll Call / Quorum **See attached**
- III. Additions to the agenda **None**
- IV. President's Report – Ray

Ray hopes all are having a good summer. He expressed his apology for the Monday E-mail problem and thanks Margaret for her assistance in its correction. He will continue to update the proper names from each chapter.

Hotel reservations for the Region Conference need to be made ASAP as well as promotion within each chapter.

Early Bird deadline for the Conference is September 1st. Go to MARC2010 to register.

A number of Chapter Websites are currently not up to date. Ray requests each Chapter update ASAP so he can put together a visitation schedule.

- V. Vice Presidents' Reports – Margaret & Mike

Margaret has made contact with the S. Jersey Chapter and is in contact with AIA to get the names of Architects in the Delaware area to try to restart the two chapters.

Ray requests that Margaret, Brian, Tom, Mitch and anyone interested in helping stay on the phone at the end of this meeting to co-ordinate about this matter.

Margaret has 25 students between ODU and Hampton University who are ready to put together a joint student affiliate.

Mike is putting together a travel schedule and wants to co-ordinate officer travel schedules and have Brad post them on the Web site. If needed Ray has agreed to be a clearing house.

He is also looking for more sponsorships for the Region Conference.

- VI. Secretary's Report – Gail **Minutes were approved as submitted.**
- VII. Treasurer's Report – Linda **The last information to Ray shows that the Region Conference will not break the Region. An executive report will be requested for future meetings.**
- VIII. Institute Director's Report – Mitch **Mitch apologized for the "Mitch Miller Obit" sent out last week. His name sake lived to age 99.**

**Construct 2011 is September 13-16 2011 Chicago. Hotel reservations are open
Construct 2012 is September 11-14 2012 Phoenix.
Construct 2013 is somewhere east of the Mississippi.**

Please go to your Chapters and have all members update their profiles on the net. Members can opt out of e-mails but the Institute does not sell this information. Home addresses can be added to the profile as an alternate method of contact should a member lose his job or his company forget to pay his renewal.

- IX. Committee Reports:
 - 1. Operations: Sal **none**
 - 2. Communications: Brad **none**
 - 3. Planning: Charlie **none**
 - 4. Technical: Stu **none**
 - 5. Certification: **none**
 - 6. Education: **no report Chair needed**
 - 7. Academic Affairs: **no report Chair needed**
 - 8. Awards: Gail **5 chapters have submitted packages. Total should be about 15. Hoped for more but it is what it is. Submissions to go out the full committee this week. Ray has several Presidents Certificates which he will E-mail to Gail to prepare. Same for Mitch. Ray will E-mail a template for awards to Gail. Award results will be known at the Awards Dinner.**
 - 9. Membership: Marvin **Currently the Institute lists our Region as having 1515 members.**

Please follow up with non-renewed members. Sometimes just a phone call makes a difference.

Each Chapter should have updated their information with the Institute showing their Officers and Committee Chairs.

Marvin is interested in what each Chapter is doing to help members who have lost their jobs. He wants to share that info with all Chapters.

10. MARC 2010 – Mitch

Registration is on the Web site. Use Paypal or check to pay. Valet parking is free NOT \$24 per day. Remember the Hotel block goes back on August 24th and Navy has a home football game that weekend so if you don't get your reservations early you will be sleeping in your car! Sponsorships are on the Website and have begun to trickle in. Meals are planned. We will have 2 Educational Tracks on Preserving our history. There will be a SKIP meeting on Sunday following Breakfast.

11. MARC 2011/12 – Henry/Barbe

**May 16 – 20 2012 at the Hilton Garden Inn in Downtown Richmond
Wednesday will be LOS
Thursday will be Golf and Sporting Clays
Friday and Saturday the Conference
They will have a slide show presentation at Annapolis.**

12. Nominating: Sal **Sal is just getting started more info next month.**

X. Old Business **Need some committee chairs**

XI. New Business

1. Future meeting dates **Dates and times to remain the same First Wed at noon.**

XII. Next Meeting Date: **September 1st Noon**

XIII. Adjournment **12:48pm**

MIDDLE ATLANTIC REGION BOARD MEETING ATTENDANCE
 August 11, 2010

ALLENTOWN	X	David Wrigley		
BALTIMORE	X	Marvin Kemp		
BLUE RIDGE	X	Brad Archer	Glen Reimer	X
CENTRAL PENNNEYLVANIA	X	Jake Burkholder		
			Charles	
CENTRAL VIRGINIA	X	Tracy Skipper	Hendricks	X
DELAWARE		Denis O'Brian		
DC METRO		John Tomaszewski	Tom Feulner	X
ERIE NORTHWESTERN		Laureen Reinke		
NORTH CENTRAL PENNSYLVANIA		Wayne Sheppard		
NORTHEAST PENNSYLVANIA				
NORTHERN VIRGINIA				
PENNSYLVNAIA RAILROAD	X	Mike Lechleitner		
PHILADELPHIA	X	Steve Lawrey		
PITTSBURGH	X	Bob Bailey		
PRINCETON				
RICHMOND	X	Barb Schaffer		
SOUTH JERSEY	X	Brian Varner		
TIDEWATER	X	Sharon Ashton		
REGION DIRECTOR	X	Mitch Miller		
PRESIDENT	X	Ray Gaines		
1ST VP	X	Margaret Chewning		
2ND VP	X	Mike Lechleitner		
SECRETARY	X	Gail Nagie		
TREASURER		Linda Pressler		
OPERATIONS		Sal		
COMMUNICATIONS		Brad		
PLANNING		Charlie		
TECHNICAL		Stu		
CERTIFICATION				
ACADEMIC AFFAIRS				
AWARDS	X	Gail		
MEMBERSHIP	X	Marvin		
EDUCATION				
NOMINATING		Sal		