

**MIDDLE ATLANTIC REGION  
THE CONSTRUCTION SPECIFICATIONS INSTITUTE  
TELECONFERENCE AGENDA**

July 7, 2010  
12:00 Noon



Knowledge for Creating  
and Sustaining  
the Built Environment

I. Call to order

**The meeting was called to order by President James at 12:00 pm.**

II. Roll Call / Quorum

SEE ATTACHED

III. Additions to the agenda

**No additions**

IV. President's Report – Ray

**Ray welcomed all new Chapter Presidents to the Middle Atlantic Region Board of Directors. He hopes all will take an active role in Region Affairs.**

**It was good to see so many in Philadelphia at the Convention.**

**On 29 June 2010 Ray participated in the Region Presidents Teleconference with several other Region Presidents. This is something new which will give the Regions an opportunity to communicate more often with each other.**

V. Vice Presidents' Reports – Margaret & Mike

**Margaret was not on this call but submitted a written report on her plans to work with Delaware and South Jersey Chapters trying to help them get back into a more active status. She was not available today as she is finally moving back into her home following her flood repairs.**

**Mike will be visiting chapters this year. He looks forward to seeing and meeting you at you chapter meetings.**

VI. Secretary's Report – Gail

**Minutes were sent out this morning. They will be resent using a new and revised listing.**

**Gail attended the Erie Chapter Meeting in May. They are making progress moving forward.**

VII. Treasurer's Report – Linda

**No report at this meeting**

VIII Directors Report – Mitch

**Construct 2010 attendance was up 9% over last year. The Institute is pulling information for Mitch to get him the number of Middle Atlantic Region members who attended the Convention.**

**As of 31 May 2010 membership in the Institute was 12,725 which includes a loss of 1800 members and a retention rate of 78%. We need to work on improving our retention rate. If you have a member who has lost their job they should contact the Institute to apply for a member renewal extension.**

**The Institute has undergone further staff changes and additional reorganization. Expect to have new personal to assist you.**

**Anyone who is working with the At-risk chapters should contact Mitch.**

**Chapter Newsletters are a great way of sharing information and Ideas among the chapters.**

IX Committee Reports:

1. Operations: Sal

**No report**

2. Communications: Brad

**The Region Conference Website is being updated.**

3. Planning: Charlie

**No report**

4. Technical: Stu

**No report**

5. Certification: Mary-Ellen

**No report**

6. Education: Lauren

**No report**

7. Academic Affairs: **Vacant**

8. Awards: Gail

**A memo was sent out to all chapters requesting each chapter submit at least one award nominations by end of business on 9 August, 2010. 3 copies of all submissions should be sent to Gail in hard copy. If using electronic you may send 3 disks. Do not use E-mail. Forms are posted on the web in the Region Guide.**

9. Membership: Marvin

**No report**

10. Nominating:- Sal

**The committee includes Tom Feulner, Don Scruggs, Bill Brightbill and Brian Trimble. No report**

**The Tellers Committee will be the Presidents of Allentown, Piladelphia and Central Pa Chapters.**

11. MARC 2010: Mitch

**Hotel reservations can be made at this time. Registration forms will be available shortly on the web. Sponsorships are needed direct your questions about sponsors to Chris Atwood. Each chapter is requested to provide \$1500 in sponsors.**

12. MARC 2012: Barb

**Richmond is working to get hotels. They are down to 4 at this time. They will have a Golf Outing and Sporting Clay event before the conference. No date is final but it will be in May 2012.**

13. MARC 2012 Erie

**Nothing at this time.**

VIII. Old Business

**none**

IX. New Business

**Mike Davis has requested Ray send him The 5 focus Areas for our Region. Ray will send info to each Chapter President and as for their input.**

**Academic Affairs and Education Chairmen are still needed**

**Central Virginia will celebrate their 20<sup>th</sup> Anniversary at a Party on October 15<sup>th</sup>. More information will be coming.**

X. Next Meeting Date: 11 August 2010 at noon

Adjournment 12:56pm

MIDDLE ATLANTIC REGION BOARD MEETING ATTENDANCE

ALLENTOWN	X	David Wrigley		
BALTIMORE	X	Greg Bardini		
BLUE RIDGE		Brad Archer		
CENTRAL PENNNEEYLVANIA	X	Jake Burkholder		
CENTRAL VIRGINIA	X	Tracy Skipper		
DELAWARE		Denis O'Brian		
DC METRO		John Tomaszewski	Tom Feulner	X
ERIE NORTHWESTERN	X	Laureen Reinke		
NORTH CENTRAL PENNSYLVANIA		Wayne Sheppard		
NORTHEAST PENNSYLVANIA				
NORTHERN VIRGINIA	X			
PENNSYLVNAIA RAILROAD	X	Mike Lechleitner		
PHILADELPHIA	X	Steve Lawrey		
PITTSBURGH		Bob Bailey	Gail Nagie	X
PRINCETON				
RICHMOND	X	Barb Schaffer		
SOUTH JERSEY				
TIDEWATER		Sharon Ashton		
REGION DIRECTOR	X	Mitch Miller		
PRESIDENT	X	Ray Gaines		
1ST VP		Margaret Chewning		
2ND VP	X	Mike Lechleitner		
SECRETARY	X	Gail Nagie		
TREASURER		Linda Pressler		
OPERATIONS		Sal		
COMMUNICATIONS	X	Brad		
PLANNING		Charlie		
TECHNICAL	X	Stu		
CERTIFICATION		Mary Ellen		
ACADEMIC AFFAIRS				
AWARDS	X	Gail		
MEMBERSHIP		Marvin		
EDUCATION				
NOMINATING		Sal		