

**MIDDLE ATLANTIC REGION
THE CONSTRUCTION SPECIFICATIONS INSTITUTE
TELECONFERENCE AGENDA**

December 8, 2010
12:00 Noon



Knowledge for Creating
and Sustaining
the Built Environment

I. Call to order **12:04 pm**

II. Roll Call / Quorum

Allentown - David Wrigley
Central Virginia - Tracy Skipper
Philadelphia – Steve Lawrey
Richmond – Barb Schaffer
Region Director – Mitch Miller
1st VP – Margaret Chewning
Secretary – Gail Nagie
Certification – Mary Ellen
MARCTT - Gail

Central Pennsylvania - Jake Burkholder
Pennsylvania Railroad – Mike Lechleitner
Pittsburgh – Gail Nagie
Tidewater – Margaret Chewning
President – Ray Gaines
2nd VP – Mike Lechleitner
Technical – John Morgan
Awards – Gail

III. Additions to the agenda **none**

IV. President's Report – Ray **The Region has lost a good friend with the passing of Robert Fretche. A couple of minutes of silence were observed.**

Ray pointed out that the CSI Academies will be held February 24-26. Early registration is open till 1/11/11, please try to get there.

Everyone counts is on the Institute Web site. Get involved and get new members signed up.

V. Vice Presidents' Reports – Margaret & Mike

No reports at this time

VI. Secretary's Report – Gail

Minutes were not sent out. They will be included with the December minutes.

VII. Treasurer's Report – Linda (in writing)

Checking Account balance \$12,000+ and \$32,200 in Savings Account

VIII. Institute Director's Report – Mitch

Sponsor a Member Program already mentioned by Ray.

Member loyalty Program will help a member with Employment problems for up to six months. Members in need of assistance should contact Mitch for further contacts. It is possible this assistance could go beyond the six month period. Members involved in this program will not owe any chapter dues or Region allocations during this time. Chapters need to be aware of this situation for their budgeting purposes.

Elections are coming up in February. Be sure to vote. The reorganization of membership classifications will be on the ballot

If your chapter as a CDT Study class be sure it is listed on the Institute Web site.

Chapters are requested to put a link on their Web sites for the CSI Academies coming up in February.

Questions on the Micro Websites should be directed to Joy Davis.

IX. Committee Reports:

1. Academic Programs: Vacant **no report**
2. Awards: Gail **no report**
3. Certification: Mary-Ellen **no report**
4. Communications: Brad **no report**
5. Education: David **no report**
6. Membership: Marvin **no report**
7. Operations: Sal **no report**
8. Planning: Charlie **no report**
9. Technical: John **He is working with Stu to get the old files. Margaret will refer Tidewater to John for some ideas. Philadelphia will be having a full day event about Why Buildings Fail.**
10. MARC 2010: Mitch **No report at this time**

11. MARC 2011/12: Barbe

The hotel contract has been signed and the committee is working of getting sponsorships. More information will be available after the first of the year.

Barbie has requested a copy of the 2010 Conference budget. Mitch will take care of that and Ray will send her a copy of the

12. Nominating: Sal **Nothing**

Margaret questioned what information the Region will need. Ray will be in touch with her with that information.

13. MAR Conference Task Team MARCTT

The task team is still waiting for the charge from Ray. They have had an addition to the Team. Bob Bailey of Pittsburgh has requested to help.

There is a rotation in place. Chapters will be contacted to be sure they can handle the current rotation. Adjustments can be made as needed

X. Old Business

1. Distressed Chapters

Little if any progress has been made. There is a Leadership shortage. Mitch has a Membership Committee meeting next week. The Board will have to decide at its December 21st meeting how much longer they will permit this situation to exist.

XI. New Business

1. Have a Merry (and safe) Christmas!

2. **Alan Geary has been laid off. Networking would be helpful**

XII. Next Meeting Date: January 5, 2011

XIII. Adjournment **12:40 pm**