

# MIDDLE ATLANTIC REGION TELECONFERENCE BOARD MINUTES

2 September 2009 Minutes

## Roll Call list

Y	Allentown		Brad Teeter
Y	Baltimore		Rob Fritchie
Y	Blue Ridge		Glen Reimer
N	Central Pennsylvania		Donald Scruggs
Y	Central Virginia		Tracy Skipper
N	Delaware		Denis O'Brien
Y	D C Metro		Tom Feulner,Jr
N	Erie-Northwestern		
N	NorthCentral Pennsylvania		Patricia Russell
Y	Northern Virginia		Ray Gaines
N	Northeast Pennsylvania		
Y	Pennsylvania Railroad		Mike Lechleitner
Y	Philadelphia		Steve Lawrey
Y	Pittsburgh		David Miller
N	Princeton		
Y	Richmond		Stephen Weisensale
Y	South Jersey		Jim Repka
N	Tidewater Virginia		

Y	Director		Mitch Miller
Y	President		Ray Gaines
Y	1st VP		Margaret Chewing
Y	2nd VP		Mike Lechleitner
Y	Secretary		Gail Nagie
N	Treasurer		Linda Pressler

Y	MARC 2011/12 Chairman		Henry Zirkle
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N	Operations		Sal
Y	Communications		Brad
N	Planning		Charlie
Y	Technical		Stu
Y	Certification		Mary Ellen
N	Education		Laureen
N	Awards		Larry Saylor
N	Membership		Marvin Kemp
N	Academic Affairs		Deb Martonik

**MIDDLE ATLANTIC REGION  
THE CONSTRUCTION SPECIFICATIONS INSTITUTE  
TELECONFERENCE AGENDA**

September 2, 2009  
12:00 Noon



Knowledge for Creating  
and Sustaining  
the Built Environment

- I. Call to order **12:05 pm**
- II. Roll Call / Quorum **See attached**
- III. Additions to the agenda **None**
- IV. President's Report – Ray **By-laws still at the Institute. Ray has invited Cheryl Dodd Hanson to join him for a Friday dinner at the Region Conference. By that time he hopes to have her comments and other “housekeeping” revisions ready for the Board to vote on the changes.**

**Committee charges to be sent out later today.**

**Region Guide still undergoing “tweaks” as a result of the Institute Governance changes. The task team is working toward having this ready for the Region Board Meeting at the Region Conference.**

- V. Vice Presidents' Reports – Margaret & Mike **Mike has no report except to request the Executive Committee discuss travel to chapters. Excom will discuss at Baltimore. Ray will try to split up the travel to each member of Excom.**

**Margaret spoke to Sara Sweeney with the Philadelphia Chapter about the Student Competition at the Institute Convention next year. Margaret gave her some advice. They are on board with the Student Competition. The project will be off site, they will build the Bird Houses at school not the convention. Photo boards will be presented for judging. The completed bird houses will be mounted in a local park. Salvaged materials should be used as much as possible for these projects.**

- VI. Secretary's Report – Gail **No report except Minutes of 5 August Motion to accept minutes as presented David Miller. Seconded Glen Reimer. Minutes approved as presented.**

- VII. Treasurer's Report – Linda **Linda can not attend the teleconference meetings due to government rules about using recourses. Ray will have her submit written reports in the future.**

**Ray reports some funds were allocated for Chapter visits but we may have to make adjustments. We are now receiving money from the Institute as members review each month. Our cash flow**

**looks good at this time. Our income level is looking much better than in the past. We should be getting about \$22,400 this year which is better than past years.**

VIII. Mitch's Report **Institute Offices have moved with little or no problems. The Teleconference Bill has been resolved to our satisfaction.**

IX Committee Reports:

1. Operations: Sal **none**
2. Communications: Brad **Minutes have been posted on the Web site. Officer Information and Committee Chairs information is in progress. Ray will forward a Region Newsletter for posting. A link will be sent to all chapters.**
3. Planning: Charlie **none**
4. Technical: Stu **Requested to be updated on the Region Guide updates. Ray assures us that the work is on going and should be ready for the Board Meeting at the Region Conference.**
5. Certification: Mary-Ellen **Philadelphia Chapter has suggested we set up a test date for next year's convention as a test center is within walking distance of the convention. Test dates need to be scheduled and co-ordinate with Henley-Wood. Steve Lawrey will call Karen and Erica at the Institute and co-ordinate with Hanley-Wood requesting that Henley-Wood include information about the testing in the advertising and report back next month. Testing will not take place during the convention time. Mary Ellen will look into an online review course.**

**Mary Ellen has talked to Marilyn Smith about changes in the CDT Exam. The new AIA 201 will be included in the new CDT Exam. The old AIA 201 will be continued to be used for the CCCS Exam. This needs to be pointed out those who are taking both exams on the same day. Study Guide are not fully updated yet. Note that the CDT Exam will also include questions on BIM.**

6. Education: Laureen **none**
7. Academic Affairs: Deb **none**
8. Awards: Larry **As per Stu a minimal number of award submissions have been received. They are going into the hands of the committee this week for review.**
9. Membership: Marvin **none**

10. MARC 2009 – Ray **Early Bird dead line is 9/15. The program is in place and on the Conference website. Learning Units are available for almost everything. Check the website for more info. Still short on sponsorships but getting closer. Projected possible losses will not bankrupt the Chapter. To date 32 have registered but expect more shortly**

11. MARC 2010 – Mitch **No report until the Region Conference**

12. MARC 2011/12 – Henry **A committee is being formed. Since information is still in limbo little has been done to date. They will need direction from the Board regarding dates. Space should not be a problem as new hotels are opening up in Richmond.**

**Margaret requested information for the Richmond 50<sup>th</sup> Anniversary dinner on September 24<sup>th</sup>. Information is available on their web site.**

13. Nominating: To be named by 3-31-10

IX. Old Business **None**

X. New Business **None**

XI. Next Meeting Date: October 9, 2009, Time TBD

XII. Adjournment