

# MIDDLE ATLANTIC REGION TELECONFERENCE BOARD MINUTES

5 August 2009 Minutes

## Roll Call list

N	Allentown		Brad Teeter
Y	Baltimore		Greg Barbini
Y	Blue Ridge		Glen Reimer
N	Central Pennsylvania		
Y	Central Virginia		Tracy Skipper
N	Delaware		
N	D C Metro		
N	Erie-Northwestern		
N	NorthCentral Pennsylvania		
N	Northern Virginia		
N	Northeast Pennsylvania		
Y	Pennsylvania Railroad		Mike Lechleitner
Y	Philadelphia		Steve Lorie
Y	Pittsburgh		Gail Nagie
N	Princeton		
Y	Richmond		Stephen Weisensale
N	South Jersey		
N	Tidewater Virginia		

Y	Director		Mitch Miller
Y	President		Ray Gaines
Y	1st VP		Margaret Chewing
Y	2nd VP		Mike Lechleitner
Y	Secretary		Gail Nagie
N	Treasurer		Linda Pressler

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N	Operations		Sal
N	Communications		Brad
N	Planning		Charlie
N	Technical		Stu
Y	Certification		Mary Ellen
Y	Education		Laureen
N	Awards		Larry Saylor
N	Membership		Marvin Kemp
N	Academic Affairs		Deb Martonik

**MIDDLE ATLANTIC REGION  
THE CONSTRUCTION SPECIFICATIONS INSTITUTE  
TELECONFERENCE MINUTES**

August 5, 2009  
12:00 Noon



Knowledge for Creating  
and Sustaining  
the Built Environment

I. Call to order

II. Roll Call / Quorum **See attached**

III. Additions to the agenda **None**

IV. President's Report – Ray **Revised By-laws have been re-submitted to the Institute Secretary for review. He has also talked to her about the previous comments received. We may have to tweak them at the Region Conference in response to this latest review.**

**90% of the Committee appointments have been completed. The remaining appointments should be completed by Labor Day.**

**Anyone who wishes to volunteer should contact Ray as they are welcome. Deb Martonik has agreed to stay on as Chair of Academic Affairs. Prof. Albright will be contacted to serve on the Academic Affairs Committee.**

**Philadelphia has the Student Competition for the 2010 Convention under control. They will contact the Region when they need assistance.**

V. Vice Presidents' Reports – Margaret & Mike **None**

VI. Secretary's Report – Gail **Still working on E-mail list will copy Rays.**

**Ray is working on a Data Base list of Region Board Members, Presidents, and Committee Chairs.**

**Margaret suggests two lists, One with Chapter Presidents, and Committee Members and a second with Chapter VP and Chapter Secretaries.**

**Glen Reimer moved to approve the July minutes as submitted with a second from Steve Weisensale. Minutes approved.**

VII. Treasurer's Report – Linda **None**

VIII. Committee Reports:

1. Operations: Sal **none**
2. Communications: Brad **none**
3. Planning: Charlie **no report but will be getting the Committee together soon to begin work.**
4. Technical: Stu **none**
5. Certification: Mary-Ellen **ALL Certification exams will be at Prometric sites. Future Region Conferences need to take the Prometric sites under consideration when planning exams. We can request a specific date for exams. Margaret questioned Universities using our exam for finals. Students will need to travel off campus to exam testing sites. No paper exams forms are available. LEED is not being taught at Universities like our CDT is. We might want to talk to Walt Marlow at the Region Conference about this exam problem.**
6. Education: Laureen **none**
7. Academic Affairs: Deb Martonik **none**
8. Awards: Larry **Ray reminded all that award submissions are due to Larry by close of business on 8/20/09. Mitch and Henry need to get their Directors awards as soon as possible so that Larry can get the Certificates made up.**  
**Ray to send an E-mail blast to all chapters reminding them to submit for awards.**
9. Membership: Marvin **none**
10. Nominating: To be named by 3-31-10
11. MARC 2009: Ray **23 rooms of 70 rooms have been reserved and 16 Registrations have been received to date. The Sponsorships are just about at the break even point. This should not put a financial hardship on the hosting chapter. Local non-members are being targeted to come to expose**

**them to CSI as an attempt to get them to join. Keep in mind this is a Homecoming weekend.**

**Extra copies of the post cards are available upon request. Also web site information will be sent to each chapter upon request. E-mail blasts to begin shortly.**

- IX. Old Business **none**
- X. New Business **Mitch is working to straighten out the Teleconference phone bill. He has already contested the bill of \$771.34 Our contract states \$80 per month which includes 1000 minutes per month. Mitch will continue to work on this and report back next month. We can make adjustments in the contracted minutes if needed.**

**50<sup>th</sup> Anniversaries include Baltimore September 18<sup>th</sup> and Richmond on September 24<sup>th</sup>.**

**Mitch inquired about the future dates for LOS and Region Conferences. Ray has a Task Team working on this problem. We need to stay somewhat flexible as Henley-Wood does not have dates solidly established. We are hoping for a 3 year notice period in the future.**

**The CSI offices will be moving in August. This information should be posted on the Region Website. The Website needs updated.**

- XI. Next Meeting Date: **2 September 2009 noon. Please mark your calendars.**
- XII. Adjournment

Respectfully submitted

Gail L. Nagie CSI, CDT  
Region Secretary