

MIDDLE ATLANTIC REGION TELECONFERENCE BOARD MINUTES

3 February 2010

Roll Call list

Y	Allentown		Brad Teeter
N	Baltimore		Rob Fritchie
Y	Blue Ridge		Glen Reimer
Y	Central Pennsylvania		Stu
Y	Central Virginia		Tracy Skipper
N	Delaware		Denis O'Brien
N	D C Metro		Tom Feulner,Jr
Y	Erie-Northwestern		Laureen
N	NorthCentral Pennsylvania		Patricia Russell
Y	Northern Virginia		Ray Gaines
N	Northeast Pennsylvania		
N	Pennsylvania Railroad		Mike Lechleitner
N	Philadelphia		Steve Lawrey
Y	Pittsburgh		David Miller
N	Princeton		
N	Richmond		Stephen Weisensale
N	South Jersey		Jim Repka
Y	Tidewater Virginia		Margaret

Y	Director		Mitch Miller
Y	President		Ray Gaines
Y	1st VP		Margaret Chewing
Y	2nd VP		Mike Lechleitner
Y	Secretary		Gail Nagie
N	Treasurer		Linda Pressler

N	MARC 2011/12 Chairman		Henry Zirkle
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N	Operations		Sal
Y	Communications		Brad
N	Planning		Charlie
Y	Technical		Stu
N	Certification		Mary Ellen
Y	Education		Laureen
Y	Awards		Larry Saylor
N	Membership		Marvin Kemp
N	Academic Affairs		Deb Martonik

MIDDLE ATLANTIC REGION THE CONSTRUCTION SPECIFICATIONS INSTITUTE TELECONFERENCE AGENDA

February 3, 2010
12:00 Noon



Knowledge for Creating
and Sustaining
the Built Environment

- I. Call to order **12:04 pm**
- II. Roll Call / Quorum **(see attached)**
- III. Additions to the agenda **None**
- IV. President's Report – Ray

Institute Election Ballots were E-mailed this AM. Elections are open until March 3rd at noon. Please encourage your members to vote. Remember elections this year are by E-mail only. If your E-mail address is not correct on file with the Institute you will need to contact them to get a ballot.

LOS will be April 16 & 17 at Camp Hill. Encourage your members who want to get involved in CSI that LOS is a great place to get assistance in learning new skills.

Registration is now open for the Institute Convention in Philadelphia. The hotel is taking reservations. Credit cards are not being charged at this time. This is a great opportunity for the Middle Atlantic Region to have a great turnout. Our Chapters are well within the “No Fly Zone” and are within an easy drive. Let’s get our members out to this event.

September 23-26 2010 is the Middle Atlantic Region Conference in Annapolis, Md.

September 13-16 2011 is the Institute Convention in Chicago. We hope to have a good turn out since the convention has not been in Chicago for six years.

President Gaines requests that each Chapter update him on meeting dates and locations if they have changed from what is on the web. He will be doing visits starting in the spring. He will be contacting the chapters a few days before their meeting dates.

The Region needs volunteers for the Region Nominating Committee. Please advise Ray if you are interested in serving. This committee needs to be filled before LOS. If volunteers do not come forward selections will be made by another selections process.

Regretfully Ray received word from Henry this morning of the passing of Henry’s Mother this morning. Our thoughts are with Henry at this time.

- V. Vice Presidents’ Reports – Margaret & Mike

No report

- VI. Secretary's Report – Gail

Motion to approve minutes as submitted by Margaret. Minutes approved as submitted.

Gail is also setting up spring visits which is somewhat difficult as 2 of her chapters have the same meeting night as the Pittsburgh Chapter. She is trying to select other events if possible to attend in place of just meetings.

Gail also suggests that each chapter send out e-mail blasts to their members to get members to vote as soon as possible to prevent forgetting all together.

VII. Treasurer's Report – Linda

No report at this time.

VIII. Institute Director's Report – Mitch

E-mailed ballots went out this morning for the Institute elections. Mitch is aware of about 75-80 bad e-mail addresses within the Region. Please have members update their information with the Institute to correct these problems. If a member does not have an E-mail address they need to contact the Institute to make arrangements to be able to vote.

The Marriott is the closest hotel to the Convention Center. Mitch suggests making your reservations for the May Institute Convention in Philadelphia now. All activities will be at the Convention Center.

IX. Committee Reports:

1. Operations: Sal **None**
2. Communications: Brad **The Web site has been updated with the new minutes.**
3. Planning: Charlie **None**
4. Technical: Stu **None**
5. Certification: Mary-Ellen **None**
6. Education: Laureen **None**
7. Academic Affairs: Deb **None**
8. Awards: Larry **The Awards Committee needs another member. Volunteers should contact Ray before LOS of their interest.**
9. Membership: Marvin **None**
10. MARC 2010 – Mitch

Friday April 16th at 3:30 pm at LOS there will be a meeting. Each Chapter needs to send a representative to this meeting. Please keep in mind this conference is a collective effort of all Chapters not hosted by one Chapter. Be prepared to discuss what Sponsorships each Chapter has obtained to date as well as other subjects relation to the conference. Anyone interested in joining the Conference Committee is Welcome.

11. MARC 2011/12 – Henry

Henry will be reporting at LOS.

12. MARC/LOS Task Team – Henry

Henry will be having a conference call within the next 2 weeks regarding Conference Dates and LOS dates. As the schedule reads today Richmond will host the Region Conference in the Spring of 2012. Erie will host the Region Conference in the Spring of 2013. More information will be available at LOS.

The Region Guide Revisions are in progress but on hold until this Task Team is able to finish its task.

13. Nominating: To be named by 3-31-10

Names will be selected by LOS

X. Old Business **None**

XI. New Business

1. LOS Agenda

Laureen inquired what kind of programs would the Chapters like to see at LOS. She also inquired if she has a budget to pay for speakers.

Ray told her she has a small budget. He will get that information. An E-mail sent to all Chapter Presidents has yielded the following topics:

**Membership recruitment ideas that have worked for other Chapters.
Committee Chairman and Officer Training
Volunteer Recruitment ideas
“Keeping the Troops motivated in today’s economy”**

Additional topics are still welcome as well as suggestions for speakers. Feel free to E-mail your suggestions to Laureen.

Laureen questioned who would attend from the Institute. Mitch suggested she contact Kellie Porter at the Institute to ask if anyone from the Institute would be attending for the day.

Friday there will be a Committee Meeting for the Region Conference 2010 between 3:30 and 5. Dinner should be about 5:30 with the Region Board Meeting starting about 6 pm. Information will be posted on the Region Web site.

Ray suggested Sal and Brad Meyers to do a program on “Motivating the troops”.

Questions were presented about problems with the notice of the Board Teleconference. Some people are not receiving the Outlook portion of the notice. Ray will try to correct this next month.

XII. Next Meeting Date: **3 March 2010**

There being no further business the meeting was adjourned at 12:30 pm

XIII. Adjournment

Respectfully submitted,

**Gail L. Nagie CSI, CDT
Region Secretary**